

Extreme Adventure Ltd – Safe Work Method Statement

Activity – Travelator

ACIVITY	HAZARDS	RISK CONTROL MEASURES	What is the rate of Risk? <small>(Rate risk as Low, Medium or High)</small>	WHO IS RESPONSIBLE? <small>Write the position of the person who is responsible for ownership of implementing the control measure</small>
Check the weather conditions before travelling to Event Site	<ul style="list-style-type: none"> ➤ Rain ➤ Fog ➤ Heat 	<ul style="list-style-type: none"> ➤ Check weather reports for journey and event location before departure 	LOW	DRIVER
Check route directions for possible very low bridges and narrow lines	<ul style="list-style-type: none"> ➤ Height restriction by bridge or other ➤ Narrow Lanes which it would be difficult to turn vehicle and trailer 	<ul style="list-style-type: none"> ➤ Check route by map before departing for very low bridges and narrow lanes 	LOW	DRIVER
Moving activity vehicle on Event Site	<ul style="list-style-type: none"> ➤ Collision with other vehicles or pedestrians ➤ Driving into area with a very low height restriction or narrow lane 	<ul style="list-style-type: none"> ➤ Enter Event Area with hazard lights flashing and a speed no more than walking pace ➤ Walk by foot through the projected entrance and roadway looking for issues and obstacles on route 	LOW/MED	DRIVER
Hazards with potential Event Site whilst installing our equipment	<ul style="list-style-type: none"> ➤ High traffic area for vehicles ➤ Pedestrians wandering into work area ➤ Rough terrain ➤ Overhead branches 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Look for possible hazards such as overhanging branches. ➤ Ensure terrain is of a suitable nature to start work on. If not then notify organisers immediately ➤ Cordoned off site area so that Passersby cannot enter the restricted area 	LOW/MED	Extreme Adventure Attraction Operator

ACTIVITY List the tasks required to perform the activity in the sequence carried out	HAZARDS Against each task list the hazards that could cause injury when the task is performed	RISK CONTROL MEASURES List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	What is the rate of Risk? (Rate risk as Low, Medium or High)	WHO IS RESPONSIBLE? Write the position of the person who is responsible for ownership of implementing the control measure
Check for any overhead Electric or Telephone Lines as well as underground service	<ul style="list-style-type: none"> ➤ Possible electrocution from overhead Electricity Supply ➤ Damage to pipes, telephone lines which could result in claims 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Ensure you know where there are any overhead lines ➤ If you have any concerns then these must be addressed with the Event HSE Manager and your superior 	LOW/MED	Extreme Adventure Attraction Operator
Installing & setting up the Travelator	<ul style="list-style-type: none"> ➤ Vehicle moving ➤ Stability of activity ➤ Other Site users walking into work area 	<ul style="list-style-type: none"> ➤ Ensure handbrake is on ➤ Ensure all three stabilisers are in place ➤ Ensure work area is cordoned off and there is no one in the area before installing the activity 	LOW/MED	Extreme Adventure Attraction Operator
Check you have all safety equipment you need for the event	<ul style="list-style-type: none"> ➤ There may be a small fire on location ➤ An small accident may occur e.g. trip or stumble ➤ Exposure to UV from Sun 	<ul style="list-style-type: none"> ➤ Ensure that the First Aid and CO2 Fire Extinguisher is to hand. ➤ Ensure you have adequate sun protection 	LOW	Extreme Adventure Attraction Operator
Running Equipment at event	<ul style="list-style-type: none"> ➤ General Public tripping or creating a hazard next to the activity ➤ Users acting in a dangerous manner on the equipment ➤ Abusive or aggressive members of the Public ➤ Use of equipment ➤ Unsuitable members of Public trying to enter equipment (under height or overweight) 	<ul style="list-style-type: none"> ➤ Each morning carry out a check to ensure there are no trip hazards. ➤ Erect barrier between the public and the attraction. ➤ Display board which has safety warnings and restrictions ➤ Ensure you know the procedure on site for notifying the organisers of any unruly behaviour 	LOW/MED	Extreme Adventure Attraction Operator

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Storage over night	<ul style="list-style-type: none"> ➤ Injury caused to public accessing equipment overnight ➤ Theft 	<ul style="list-style-type: none"> ➤ Spider Mountain to be stored in down position on trailer and a large tarpaulin secured over it ➤ Anti Theft devices fitted 	MED	Extreme Adventure Attraction Operator
Disassembling after the event	<ul style="list-style-type: none"> ➤ Trip hazards ➤ Use of equipment ➤ Tripping over the equipment 	<ul style="list-style-type: none"> ➤ Stow away parts as soon as disassembled ➤ Follow Operators Manual ➤ Wear Hi-Viz Vest 	LOW	Extreme Adventure Attraction Operator
Disposal of Matter	<ul style="list-style-type: none"> ➤ Cardboard ➤ General Rubbish 	<ul style="list-style-type: none"> ➤ Locate nearest Event supplied bin ➤ Ensure you are aware of any recycling bins and therefore separation of rubbish that may be required 	LOW	Extreme Adventure Attraction Operator
Driving activity vehicle off Event Site	<ul style="list-style-type: none"> ➤ Collision with other vehicles or pedestrians ➤ Driving into area with a very low height restriction or narrow lane 	<ul style="list-style-type: none"> ➤ Leave Event Area with hazard lights flashing and a speed no more than walking pace ➤ Walk by foot through the projected departure and roadway looking for issues and obstacles on route. Wear Hi-Viz Vest 	LOW/MED	Extreme Adventure Attraction Operator
Journey back to base	<ul style="list-style-type: none"> ➤ Weather condition ➤ Narrow Lanes ➤ Extremely low bridge heights 	<ul style="list-style-type: none"> ➤ Check weather reports for journey and event location before departure ➤ Check return route for hazards 		Extreme Adventure Attraction Operator

Circulation	Management, Staff & Show or Event Organisers
Assessor	Caldwell
Date Assessed	3 rd November 2018
Review Date	Every 12 months next review 3/11/2019