

Extreme Adventure Ltd 1.11 – Safe Work Method Statement

Activity – Inflatable Obstacle Course

ACIVITY	HAZARDS	RISK CONTROL MEASURES	What is the rate of Risk? <small>(Rate risk as Low, Medium or High)</small>	WHO IS RESPONSIBLE? <small>Write the position of the person who is responsible for ownership of implementing the control measure</small>
List the tasks required to perform the activity in the sequence carried out	Against each task list the hazards that could cause injury when the task is performed	List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard		
Check the weather conditions before travelling to Event Site	<ul style="list-style-type: none"> ➤ Rain ➤ Fog ➤ Heat ➤ Frost/Ice 	<ul style="list-style-type: none"> ➤ Check weather reports for journey and event location before departure 	LOW	DRIVER
Check route directions for possible very low bridges and narrow lanes	<ul style="list-style-type: none"> ➤ Height restriction by bridge or other ➤ Narrow Lanes which it would be difficult to turn vehicle and trailer 	<ul style="list-style-type: none"> ➤ Check route by map before departing for very low bridges and narrow lanes 	LOW	DRIVER
Moving the Van and small trailer	<ul style="list-style-type: none"> ➤ Collision with other vehicles or pedestrians ➤ Driving into area with a very low height restriction or narrow lane 	<ul style="list-style-type: none"> ➤ Enter Event Area with hazard lights flashing and a speed no more than walking pace ➤ Walk by foot through the projected entrance and roadway looking for issues and obstacles on route 	LOW/MED	DRIVER
Hazards with potential Event Site whilst installing our equipment	<ul style="list-style-type: none"> ➤ High traffic area for vehicles ➤ Pedestrians wandering into work area ➤ Rough terrain ➤ Overhead branches 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Look for possible hazards such as overhanging branches. ➤ Ensure terrain is of a suitable nature to start work on. If not then notify organisers immediately 	LOW/MED	Extreme Adventure Attraction Operator

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Check for any overhead Electric or Telephone Lines	<ul style="list-style-type: none"> ➤ Possible electrocution from overhead Electricity Supply 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Ensure you know where there are any overhead lines ➤ If you have any concerns then these must be addressed with the Site HSE Manager and your superior 	LOW/MED	Extreme Adventure Staff
EA Vehicles moving onto and off site	<ul style="list-style-type: none"> ➤ Danger to general public ➤ Vehicle colliding with general public 	<ul style="list-style-type: none"> ➤ EA Vehicle arrive on site with Hazards Lights flashing ➤ Bank Man used to lead EA Vehicle on and off site ➤ Banks Man will wear Hi Viz 	LOW/MED	Extreme Adventure Staff
Installing & setting up Structure	<ul style="list-style-type: none"> ➤ Stability of structure ➤ Other Site users walking into work area 	<ul style="list-style-type: none"> ➤ Ensure that the hand book is read through and the structure installed as per the Manufacturers Instruction ➤ Ensure work area is cordoned off and there is no one in the area before installing the structure 	LOW/MED	Extreme Adventure Staff

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When building on site take care with parts of the structure that are being lifted above head height	<ul style="list-style-type: none"> ➤ Parts of structure may fall onto one of the staff assembling the activity ➤ Tools and parts falling onto a person below ➤ Injury caused by poor lifting technique 	<ul style="list-style-type: none"> ➤ All parts that are lifted above head height have to have slings on either side and must be roped ➤ All tools used above head height are held within a tool belt. ➤ Follow company procedure on manual lifting of equipment 	LOW/MEDIUM	Extreme Adventure Staff
Operating Equipment on Site	<ul style="list-style-type: none"> ➤ Users acting in a dangerous manner on the equipment ➤ Use of equipment 	<ul style="list-style-type: none"> ➤ The manufacturer’s instructions for use must be followed, this includes safe methods of use 	LOW/MED	Extreme Adventure Staff
Storage over night	<ul style="list-style-type: none"> ➤ Injury caused to public accessing equipment overnight 	<ul style="list-style-type: none"> ➤ Mobile structure at night has all ladders and any other ways of climbing onto the structure dismantled 	MED	Extreme Adventure Staff

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Disassembling after the event	<ul style="list-style-type: none"> ➤ Trip hazards from dismantled parts ➤ Dismantled in the incorrect manner ➤ Parts of course may fall onto one of the staff disassembling the course ➤ Tools and parts falling onto a person below ➤ Injury caused by poor lifting technique 	<ul style="list-style-type: none"> ➤ Stow away parts as they are dismantled ➤ Use Build Manual to dismantle the course in the correct manner ➤ All parts that are lifted above head height have to have slings on either side and must be roped ➤ Follow company procedure on manual lifting of equipment 	LOW	Extreme Adventure Staff
Check you have all the safety equipment you need for the event	<ul style="list-style-type: none"> ➤ A small accident may occur e.g. trip or stumble ➤ Working at height ➤ Ladder equipment 	<ul style="list-style-type: none"> ➤ Use the special twin lanyard Harness when building and managing the course ➤ Only use Class1 Ladders 	LOW	Extreme Adventure Staff

Circulation	Management & Staff of Extreme Adventure and Site HSE Manager
Assessor	A Caldwell
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