

Extreme Adventure Ltd 1.10 – Safe Work Method Statement

Activity – Hover Archery

ACTIVITY	HAZARDS	RISK CONTROL MEASURES	What is the rate of Risk? <small>(Rate risk as Low, Medium or High)</small>	WHO IS RESPONSIBLE? <small>Write the position of the person who is responsible for ownership of implementing the control measure</small>
List the tasks required to perform the activity in the sequence carried out	Against each task list the hazards that could cause injury when the task is performed	List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard		
Check the weather conditions before travelling to Event Site	<ul style="list-style-type: none"> ➤ Rain ➤ Fog ➤ Heat ➤ Frost/Ice 	<ul style="list-style-type: none"> ➤ Check weather reports for journey and event location before departure 	LOW	DRIVER
Check route directions for possible very low bridges and narrow lanes	<ul style="list-style-type: none"> ➤ Height restriction by bridge or other ➤ Narrow Lanes which it would be difficult to turn vehicle and trailer 	<ul style="list-style-type: none"> ➤ Check route by map before departing for very low bridges and narrow lanes 	LOW	DRIVER
Moving the Van and small trailer	<ul style="list-style-type: none"> ➤ Collision with other vehicles or pedestrians ➤ Driving into area with a very low height restriction or narrow lane 	<ul style="list-style-type: none"> ➤ Enter Event Area with hazard lights flashing and a speed no more than walking pace ➤ Walk by foot through the projected entrance and roadway looking for issues and obstacles on route 	LOW/MED	DRIVER
Hazards with potential Event Site whilst installing our equipment	<ul style="list-style-type: none"> ➤ High traffic area for vehicles ➤ Pedestrians wandering into work area ➤ Rough terrain ➤ Overhead branches 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Look for possible hazards such as overhanging branches. ➤ Ensure terrain is of a suitable nature to start work on. If not then notify organisers immediately 	LOW/MED	Extreme Adventure Attraction Operator

ACTIVITY List the tasks required to perform the activity in the sequence carried out	HAZARDS Against each task list the hazards that could cause injury when the task is performed	RISK CONTROL MEASURES List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	What is the rate of Risk? (Rate risk as Low, Medium or High)	WHO IS RESPONSIBLE? Write the position of the person who is responsible for ownership of implementing the control measure
Check for any overhead Electric or Telephone Lines	<ul style="list-style-type: none"> ➤ Possible electrocution from overhead Electricity Supply 	<ul style="list-style-type: none"> ➤ Inspect Site before any work commences ➤ Ensure you know where there are any overhead lines ➤ If you have any concerns then these must be addressed with the Site HSE Manager and your superior 	LOW/MED	Extreme Adventure Staff
Driving onto site	<ul style="list-style-type: none"> ➤ Collision with other vehicles or pedestrians ➤ Driving into area with a very low height restriction or narrow lane 	<ul style="list-style-type: none"> ➤ Enter Event Area with hazard lights flashing and a speed no more than walking pace ➤ Walk by foot through the projected entrance and roadway looking for issues and obstacles on route 	LOW/MED	Driver
Unloading onsite	<ul style="list-style-type: none"> ➤ A small accident may occur e.g. trip or stumble ➤ Working at height ➤ Lifting equipment out of van 	<ul style="list-style-type: none"> ➤ Hazard Lights must be left flashing ➤ Staff to take care unloading and loading equipment ➤ Use company provided dollies to move activities to their place on site 	LOW	Extreme Adventure Staff

ACTIVITY List the tasks required to perform the activity in the sequence carried out	HAZARDS Against each task list the hazards that could cause injury when the task is performed	RISK CONTROL MEASURES List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	What is the rate of Risk? (Rate risk as Low, Medium or High)	WHO IS RESPONSIBLE? Write the position of the person who is responsible for ownership of implementing the control measure								
Operating Equipment on Site	<ul style="list-style-type: none"> ➤ Users acting in a dangerous manner on the equipment ➤ Use of equipment ➤ Electrical Cable trips 	<ul style="list-style-type: none"> ➤ The manufacturers instructions for use must be followed, this includes safe methods of use ➤ Identify trip hazards and cove 	LOW/MED	Extreme Adventure Staff								
Storage over night	<ul style="list-style-type: none"> ➤ Injury caused to public accessing equipment overnight 	<ul style="list-style-type: none"> ➤ De-rig kit and store safely 	MED	Extreme Adventure Staff								
Circulation	Management & Staff of Extreme Adventure and Site HSE Manager											
Assessor					James Thompson							
Date Assessed									3/11/2017			
Review Date												